

MINUTES OF THE MEETING OF ISLE ABBOTTS PARISH COUNCIL HELD ON
THURSDAY 16 JULY 2026 AT 7.30pm IN THE VILLAGE HALL

26/45 ATTENDANCE AND APOLOGIES

Present: Cllrs Hillman, Westworth, Watson and vaun-Davis; the Clerk.

Apologies: Cllr Richards

Members of the Public: There were 3 members of the public present

26/46 DECLARATIONS OF INTEREST

None

26/47 MINUTES: RESOLVED that the minutes of the additional ordinary meeting on Wednesday 17 June were a correct record, and duly signed by the Chair.

26/48 PLANNING APPLICATIONS

a) New applications

There were no new applications to consider.

b) Planning Updates and Enforcement

The council received communication with regard to concern over suspected planning breaches at a property in the parish. Due to the sensitive nature of the matter and GDPR considerations, members RESOLVED for the matter to be discussed in a confidential session at the end of the meeting.

Details of planning applications in the parish can be found on the Isle Abbots website: <https://isle-abbotts-pc.gov.uk/planning> This links directly to the Somerset Council planning portal where the full responses from the parish council can be seen along with decision notices from Somerset Council.

26/49 FINANCIAL MATTERS

a) FINANCIAL STATEMENT: The Clerk reported that the financial report could not be completed because the Lloyds online banking access card has expired and has not yet been replaced by Lloyds. An up-to-date financial report will be circulated when online banking access is restored.

b) PAYMENTS: RESOLVED to approve the list of payments annexed at the end of the minutes.

26/50 GRANTS / DONATIONS

a) St Mary the Virgin Church – Grass cutting donation

A request was received for a donation of £350, increased from the previously awarded £250 to take account of rising costs. Council noted that it has supported the grass cutting at St Mary the Virgin Church for a number of years and RESOLVED to continue its support by awarding a donation of £350.

26/51 TRAINING

With upcoming elections in 2027, it was suggested that full council refresher/introduction training may be a suitable option after this, and will be looked into closer to the time.

RESOLVED for the Clerk to undertake Data Protection and GDPR, and Principles of Internal Audit training via SLCC. Costs will be split with other council employers and will be approximately £45.

26/52 LOCAL PLAN SCOPING CONSULTATION

Councillors noted the launch of the Scoping Consultation for the Somerset Local Plan 2045, which seeks early views on the plan's scope, vision, engagement approach, spatial strategy and settlement roles. A link to the consultation can be found [here](#), and will be added to the parish website and circulated via the parish distribution list and residents are encouraged to submit their views.

26/53 UPDATES

a) LOCAL COMMUNITY NETWORKS (LCN):

The meeting was held on 25 June, and due to the weather alert, was moved online.

There was a presentation given by the Avon & Somerset Police & Crime Commissioner, outlining their strategies, however, it was noted that the position is being made redundant.

Election of a chair & vice will now take place in September, with the meeting being held at Langport Town Hall. MP Sarah Dyke will be in attendance.

LCNs effectiveness is under review and they may undergo transformation in future.

b) HIGHWAYS:

Bridge damage at Two Bridges was reported & followed up. SC Structures have noted and it is on their list for remedial work, however no date has been set.

Water running along Garden plot hill water was reported and tested by Wessex water, who confirmed it is not from their network. SC Highways have advised they will investigate. It was suggested it may be a natural spring or overflow from a property.

Members noted that a resident contacted Highways regarding uncut verges, which have since been completed.

Following previous report, there has been no action in relation to the quality of surface dressing along Steamalong. Cllr Watson to follow up with SC Highways.

Information on how to report a problem on the road to Somerset Council can be found [here](#)

Details of road closures in the area can be found at <https://one.network/en-gb>

c) RIGHTS OF WAY: No update in Cllr Richards absence.

Any issues on the rights of way network can be reported directly to Somerset Council using the interactive map which can be found [here](#).

d) FLOODING:

Riparian responsibilities reminder letters are to be sent out to landowners in preparation for winter.

Cllr Westworth will liaise with Ilton PC to establish whether flooding issues on parish boundaries have already been reported and whether the council is applying for any funding via the SRA for flood mitigation.

e) VILLAGE HALL: No updates to report. The committee's next meeting is in August.

f) OTHER MATTERS: None raised.

26/54 ITEMS FOR THE NEXT AGENDA:

a) Future meeting dates

b) Clerk terms and conditions of employment

26/55 DATE OF NEXT MEETING

The next meeting will be held on Thursday 10 September at 6.30pm.

EXEMPT BUSINESS: The Parish Council RESOLVED to move the following matters into a confidential session as it considers that open discussion would be inappropriate due to the confidential/sensitive/personal nature of those matters under discussion. Press and the public are to be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960 and were instructed to withdraw.

Members of the public left the meeting.

26/24 ENFORCEMENT MATTER

Members were made aware of concerns of potential planning breaches at a listed property. A member of the public has contacted planning enforcement directly and has been instructed to log details of the issue via the appropriate online reporting system. Members RESOLVED for the clerk to also submit a report to enforcement.

There being no further business the Chair closed the meeting at 20.42

Signed.....

Date.....

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ANNEX. 1 – PAYMENTS

Invoice date	Payee	Description	Amount
17/06/2026	S MORLEY	INTERNAL AUDIT	£ 50.00
24/06/2026	SLCC	CLERK MEMBERSHIP CONTRIBUTION	£ 25.30
31/05/2026	K LARSSON	M2 BALANCING PAYMENT	
30/06/2026	K LARSSON	M3 BALANCING PAYMENT	
31/05/2026	HMRC	PAYE M2	
30/06/2026	HMRC	PAYE M3	
16/07/2026	K LARSSON	ADMIN	£ 6.81
			£ 82.11
Payments since the last meeting			
31/05/2026	K Larsson	Salary (m2)*	
30/06/2026	K Larsson	Salary (m3)*	
30/06/2026	Lloyds Bank	Service Fee	tbc
30/06/2026	Unity Trust	Service Fee	£ 14.00

**Note, publication of staff salary and PAYE liabilities is restricted under GDPR*